



UNIVERSITAS AHMAD DAHLAN
FACULTY OF TEACHER TRAINING AND EDUCATION
STUDY PROGRAM OF GUIDANCE AND COUNSELING

Jln. Ahmad Yani, Tamanan, Banguntapan, Bantul, DI Yogyakarta (0274) 563515, Ext. 4708

TRACER STUDY REPORT

1. The pass rates and dropout rates are established, monitored and benchmarked for improvement

The SP-GC monitors and benchmarks pass rates and dropout rates to improve the quality of education and services for students. Following are the results of monitoring the number of students graduating and dropping out starting from 2014.

Tabel of Pass Rate and Dropout Rate

Intake academic year	Size Cohort	The Pass Rate	Drop Out
2014	232	228	4
2015	191	186	5
2016	262	253	9
2017	185	180	5
2018	216	216	0
2019	208	208	0
2020	187	187	0

To minimize students experiencing drop out (DO), the study program conducts student evaluations every semester. Evaluation is done by looking at the number of credits that have been achieved by students and the GPA achieved. Every student has a credit line limit that must be taken in several semesters and a cumulative grade point score that must be achieved. In the evaluation process, students are asked to explain the obstacles in the lecture process and then, together with the lecturers, find solutions that can be done to improve student achievement.

In addition to the evaluations, there is also guidance carried out by the academic supervisors on a regular and continuous basis. As a rule, an academic supervisor is required to carry out three times a semester's guidance, personal, social and academic problems that occur to students can be identified as early as possible and immediately handled by the academic supervisor together with the leadership elements at the level of the study program.

The role of academic supervisors is very important to minimize the emergence of problems in the learning process, even academic supervisors also create a special group for parents of students. The aim is that the students' parents can monitor the problems and know it during their recovery. Some of the problems experienced by students can be solved after the academic supervisor discusses the problem with the student's parents.

Another strategy used is to make the lecturer guide a maximum of 6 guidance students in completing the study for one semester, in 2020 the value given by students to this strategy is 3.80 (0-4), the value given by this student is better when compared to other study programs that only score 3.00 (English literature)



UNIVERSITAS AHMAD DAHLAN
FACULTY OF TEACHER TRAINING AND EDUCATION
STUDY PROGRAM OF GUIDANCE AND COUNSELING

Jln. Ahmad Yani, Tamanan, Banguntapan, Bantul, DI Yogyakarta (0274) 563515, Ext. 4708

2. The average time to graduate is established, monitored and benchmarked for improvement

Tabel of Length of Study

Intake academic year	Length of Study	Percentage of graduation on time
2	4 year 10 month 29 day	16%
2	4 year 7 month 30 day	27,6%
2	4 year 9 month 5 day	25,92%
2	4 year 8 month 16 day	37,72%
2	4 year 3 month 28 day	39,81%
2	4 year 3 month 16 day	40,32 %
2	4 years 3 mont 28 day	13,83 %

The year 2014 shows that the percentage of student graduation is only 16% and it takes 4 years 10 months 29 days to pass. Referring to this data, the study program arranges strategies to help accelerate the graduate process for guidance and counseling students. The strategy is carried out namely since the beginning of lectures, students are accompanied by a academic supervisor to assist students in planning, managing and monitoring the resolution of obstacles, so that if any obstacles are found in the lecture process, students can immediately get assistance by an academic supervisor. For coping this problem, the academic supervisors and students create a road map which will be a reference for students in carrying out the lecture process and study completion. Another role that academic supervisors can play is not only helping with academic problems, but academic supervisors also provide counseling services for personal and social problems experienced by their students.

In addition, in the preparation of a thesis or final project, thesis guidance is carried out regularly and scheduled in the SOP which has been determined that at least students carry out 8 thesis guidance since the student proposal is made until the student takes the thesis examination trial. The preparation of a student thesis also determines how long the thesis writing period is so that the learning process and student studies can be accelerated. (Thesis Advisor Decree, Thesis course SK). The strategy of accelerating the thesis was formed by a UTAS team (Final Task Unit) which was tasked with grouping research types and themes, dividing supervisors according to linearity and monitoring the thesis process.

Based on the evaluations carried out each semester until 2019 this strategy is effective in increasing student graduation and accelerating student study time. But in 2020 this did not work effectively because the guidance process experienced obstacles due to the emergence of the Covid 19 pandemic so that the service process provided by the academic supervisor was not optimal. Until now, the study program and the UTAS Team are mapping the obstacles faced and looking for solutions to problems experienced by students during this pandemic.



UNIVERSITAS AHMAD DAHLAN
FACULTY OF TEACHER TRAINING AND EDUCATION
STUDY PROGRAM OF GUIDANCE AND COUNSELING

Jln. Ahmad Yani, Tamanan, Bangntapan, Bantul, DI Yogyakarta (0274) 563515, Ext. 4708

The data shows an acceleration of graduates each year. The evaluation results show a low graduation rate, so the solution taken is that since the beginning, the academic supervisor monitors the student recovery process. This strategy is advantageous to see and monitor the progress of students in following the lecture process. Also, in the preparation of the Thesis or final project thesis, guidance is carried out regularly and scheduled. The preparation of student thesis is also determined by how long the thesis writing period is so that the learning process and student studies can be accelerated. (SK Thesis Supervisor, Thesis SK Decree). Strategy to accelerate the Thesis was formed by the Final Task Unit team tasked with grouping types and research themes, dividing supervisors according to linearity, and monitoring the thesis process.

a. Employability of graduates is established, monitored and benchmarked for improvement

To find out how long a student has to wait for a job, the study program conducts a tracer study. The results of the tracer study can be seen in the following table.

Tabel of Graduate Profil

Graduate academic year	Total number of graduates	Average GPA	Waiting Period to Work
2014	160	3.3	5 month
2015	193	3.34	4 month
2016	224	3.32	3,4 month
2017	282	3.38	2 month
2018	149	3.48	2,6 month
2019	198	3,43	1 month
2020	165	3,41	Proses

The increase in the cumulative achievement index (GPA) of students can occur due to evaluation and sustainable strategies to improve the ability of students. Training activities and seminars aimed at increasing the knowledge and abilities of intensive students are carried out by the study program. In addition to the ability of students, the ability of lecturers to design the learning process is also enhanced by sending study program lecturers to pieces of training that are carried out in the scope of universities and nationals such as lecturer apprenticeship activities in other universities which are carried out by the Directorate General of Higher Education.

The fast job-waiting period of a student cannot be separated from the quality of education provided during the study period so that the graduate users already know graduate competencies and makes the graduate users do not hesitate to accept graduates of the SP-GC to work.

b. The types and quantity of research activities by students are established, monitored and benchmarked for improvement

SP-GC involves many students in various scientific activities. This can be seen at the time of research, and lecturers involved students as an effort to introduce and practice. Based on the research data of the lecturers and the final assignment of students, there are students who are involved in the



UNIVERSITAS AHMAD DAHLAN
FACULTY OF TEACHER TRAINING AND EDUCATION
STUDY PROGRAM OF GUIDANCE AND COUNSELING

Jln. Ahmad Yani, Tamanan, Banguntapan, Bantul, DI Yogyakarta (0274) 563515, Ext. 4708

research with the lecturer as their umbrella research. Through umbrella research, students produce their Thesis as a condition of completing studies in the SP-GC (look at Appendix 11.4). In addition, the submission of research titles conducted by students is coordinated with the students' final assignment unit (UTAS) team. UTAS is responsible for monitoring the proposed title and looking for competent supervisors in the field. This is to improve the systematic and structured mapping of types and quantity of research activities by students.

Based on the results of the internal quality audit report in December 2020, the achievement of the involvement of the guidance and counseling study program students in research is better compared to the English language education study program and Civic Education. However, efforts to increase student involvement in research is conducted continuously. One of the efforts is to involve students in lecturer umbrella research.

c. The satisfaction levels of stakeholders are established, monitored and benchmarked for improvement

SP-GC carries out activities to collect stakeholder satisfaction levels. These stakeholders include graduate users. Graduate users are contacted by the SP-GC to complete a graduate user satisfaction questionnaire. The questionnaire instrument that contains the following components: 1) Integrity (ethics and morals); 2) Expertise based on the field of science (professionalism); 3) English; 4) Use of Information Technology; 5) Communication; 6) Teamwork; and 7) personal development. Alumni users mostly advise the program study to develop students' abilities in English. The satisfaction questionnaire results are as follows.

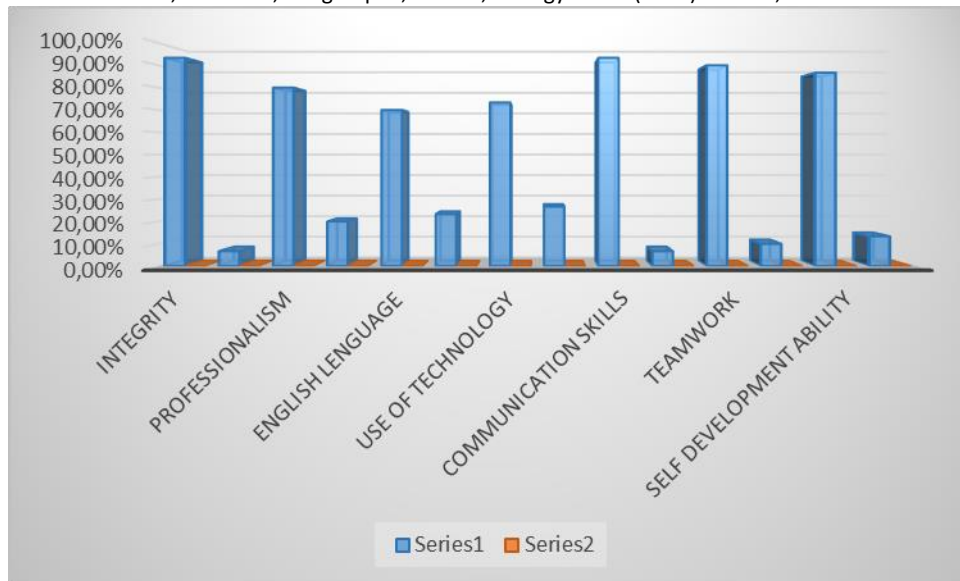
- 1) Integrity (ethics and morals) of SP-GC graduates, 93.33% in the very good and 6.67% in a good category.
- 2) Expertise based on science (professionalism) of SP-GC, 80% in the excellent category, and 20% in the good category.
- 3) English Language Skills of SP-GC students, 6.67% in the excellent category, 70% in the good category, and 23.33% in the sufficient category.
- 4) Ability to use information technology of graduates SP-GC, 73.33% in the excellent category and 26.67% in the good category.
- 5) Communication skills of SP-GC graduates, 93.33% in the excellent category, and 6.67% in the good category.
- 6) The ability of teamwork of SP-GC graduates, 90% in the excellent category, and 10% in the good category.
- 7) Self-development ability of SP-GC graduates, 86.67% in the excellent category, and 13.33% in the good category.

Graphic can be seen below.



UNIVERSITAS AHMAD DAHLAN
FACULTY OF TEACHER TRAINING AND EDUCATION
STUDY PROGRAM OF GUIDANCE AND COUNSELING

Jln. Ahmad Yani, Tamanan, Bangntapan, Bantul, DI Yogyakarta (0274) 563515, Ext. 4708





UNIVERSITAS AHMAD DAHLAN
FACULTY OF TEACHER TRAINING AND EDUCATION
STUDY PROGRAM OF GUIDANCE AND COUNSELING

Jln. Ahmad Yani, Tamanan, Bangntapan, Bantul, DI Yogyakarta (0274) 563515, Ext. 4708